



**City of Fairbanks**  
 800 Cushman Street  
 Fairbanks, AK 99701  
 (907) 459-6702 or Fax (907) 459-6710  
 Email: cityclerk@fairbanks.us

FOR CALENDAR  
YEAR 2019

## New Business License Form

**NOTE:** To renew or make changes to an existing business license, please contact the City Clerk's Office and request a renewal form.

IF 2018 GROSS RECEIPTS ARE:	THEN LICENSE FEE IS:	IF 2018 GROSS RECEIPTS ARE:	THEN LICENSE FEE IS:
Place an "X" in the correct box		(Continued from Previous Column)	
\$ 0 - \$49,999 <input type="checkbox"/>	\$40.00	\$20,000,000 - \$39,999,999 <input type="checkbox"/>	\$3,350.00
\$50,000 - \$249,999 <input type="checkbox"/>	\$120.00	\$40,000,000 - \$59,999,999 <input type="checkbox"/>	\$4,500.00
\$250,000 - \$999,999 <input type="checkbox"/>	\$350.00	\$60,000,000 - \$79,999,999 <input type="checkbox"/>	\$5,900.00
\$1,000,000 - \$2,999,999 <input type="checkbox"/>	\$580.00	\$80,000,000 - \$99,999,999 <input type="checkbox"/>	\$11,500.00
\$3,000,000 - \$9,999,999 <input type="checkbox"/>	\$1,125.00	\$100,000,000 - \$119,999,999 <input type="checkbox"/>	\$16,000.00
\$10,000,000 - \$19,999,999 <input type="checkbox"/>	\$2,200.00	\$120,000,000 and Above <input type="checkbox"/>	\$25,000.00
(Amounts Continued)		Place an "X" in the correct box	

Business Information	Business Name (DBA)*: <small>* Issuance of a business license by the City of Fairbanks confers no rights to the applicant as to any business name. The right to a business name is a matter of state and federal law.</small>		
	Physical Address: <small>(Principal Place of Business - List Others on Reverse Side)</small>		
	City:	State:	Zip Code:
	Business Mailing Address:		
	City:	State:	Zip Code + 4:
	Phone Number:	Contact Name:	
	Email Address:	<input type="checkbox"/> Please check here if you would like future renewals or correspondence via EMAIL (whenever possible)	

Owner Information	State Business License Number : (If Applicable)		Line of Business/NAICS Code (2 Digit):
	Nature of Business:		
	Owner's Full Name:		
	Mailing Address: <small>(If Different from Business)</small>		
	City:	State:	Zip Code + 4:

Payment Method	<input type="checkbox"/> CASH		REMITTANCE AMOUNT:
	<input type="checkbox"/> CHECK CHECK NO: _____		
	<input type="checkbox"/> MC/VISA CREDIT CARD # _____		
	I AUTHORIZE THE CITY OF FAIRBANKS TO CHARGE THE ACCOUNT LISTED ABOVE		EXP: _____
_____ PRINT NAME AS IT APPEARS ON CARD		_____ AUTHORIZED SIGNATURE	

Fairbanks General Code provides that failure to register and pay for a business license is punishable by up to a \$600 fine and/or imprisonment for each offense. Each day of violation constitutes a separate offense. All business licenses expire on December 31. If you already hold a City business license, you will receive a renewal in January and you **should not use this form**. Renewals are due the **last business day of February**. Fees and licenses are nontransferable and nonrefundable.

Sign your application and return it to the address above with a check, money order or credit card authorization. **This license will not be processed unless accompanied by payment.** You may email or fax your application with credit card authorization (if emailing or faxing, do not also mail in the application). All checks should be made payable to the City of Fairbanks.

I hereby state that the information provided is true and complete to the best of my knowledge.

\_\_\_\_\_  
 AUTHORIZED SIGNER                      PRINTED NAME                      TITLE                      DATE